



Giant Steps Playschool

A Parent's Cooperative Since 1973

Room #126, Robert Rundle School
50A Grosvenor Boulevard
St. Albert, Alberta
T8N 0X6
Tel.: 780-991-5189

WEB SITE: www.giantstepsplayschool.com

APPLICATION PROCEDURE:

1. Complete Application Form Parts A and B. NOTE: Information is required in compliance with the 1981 Daycare Act, and is kept confidential. *All preschoolers must be fully toilet trained and 3 years of age by October 31, 2012 to start playschool.*
2. Return forms accompanied by the \$40.00 non-refundable fee to the Registration Secretary.
NOTE: Your child will not be added to the class list without the \$40.00 fee.

PLEASE MAKE CHEQUE PAYABLE TO: GIANT STEPS PLAYSCHOOL

3. The school year term runs from September 4, 2012 to June 14, 2013.

All parents are asked to attend the General Meeting held in the library at Robert Rundle School, 50A Grosvenor Boulevard, August 29th, 2012 (date subject to change with notification). The purpose of this meeting is to explain the program and organization of the school, to finalize registration and have a chance to meet the teachers. A package of information will be mailed out to all registered students over the summer, which will include a reminder about this evening. Parent Handbooks detailing the playschool guidelines will be in this package.

REGISTRATION SECRETARY

Jennifer Livingstone
780-940-8790

COORDINATOR

Jen Goudreau
780-458-6862

APPLICATION FORM PART A:

GIANT STEPS PLAYSCHOOL
A Parents' Cooperative Since 1973

INFORMATION FOR REGISTRATION SECRETARY

CHILD'S NAME: _____

PARENT'S NAMES: _____

ADDRESS: _____
Street address City Postal Code

PHONE NUMBER: _____

EMAIL: _____

ENROLMENT INFORMATION (all classes are subject to sufficient enrolment)

Please check off appropriate class (**child must be 3 years of age by OCTOBER 31, 2012, must be 3 prior to starting class and must be fully toilet trained**):

_____ **SNOWFLAKES:** 3-year-old class (Tues. & Thurs. mornings, 9:15 am - 11:30 am)
_____ Assisting Parent @ \$100.00/month
OR
_____ Non-assisting Parent @ \$120.00/month

_____ **SUNBEAMS:** 3, 4 and 5 year-old class (Mon., Wed. & Fri. afternoons, 1:00 pm - 3:15 pm)
_____ Assisting Parent @ \$125.00/month
OR
_____ Non-assisting Parent @ \$155.00/month

_____ **RAINBOWS:** 4 and 5 year-old class (Mon., Wed. & Fri. mornings, 9:15 am - 11:30 am)
_____ Assisting Parent @ \$125.00/month
OR
_____ Non-assisting Parent @ \$155.00/month

INJURY WAIVER

I, _____, RELEASE THE GIANT STEPS PLAYSCHOOL
OF ANY RESPONSIBILITY IN THE EVENT MY CHILD, _____,
IS INJURED WHILE ATTENDING THE SCHOOL. I HEREBY ACKNOWLEDGE THAT I HAVE READ AND
UNDERSTOOD THE POLICIES OF THE SCHOOL AND AGREE TO ABIDE BY THEM.

Parent Signature

Date

I HEREBY AUTHORIZE THE STAFF TO TAKE MY CHILD FOR WALKS OFF THE SCHOOL PREMISES FOR
SCHEDULED FIELD TRIPS, NATURE WALKS AND OUTDOOR PLAYGROUND ACTIVITIES.

Parent Signature

Date

IN THE EVENT OF AN EMERGENCY, AND IN THE EVENT WE, THE PARENTS AND/OR EMERGENCY
CONTACT PERSON CANNOT BE REACHED, WE DO HEREBY AUTHORIZE THE STAFF OF GIANT STEPS
PLAYSCHOOL TO SEEK ANY EMERGENCY MEDICAL TREATMENT DEEMED NECESSARY.

Parent Signature

Date

Child's Alberta Personal Health No.

RELEASE OF INFORMATION FOR CLASS LIST ONLY

We would like to do a class list for all of the parents which would include the following information: Child's name, Home Phone Number, Email Address and Parents' names. This list would be for the purposes of children making friends and for assisting parents to find replacements when necessary. We require a signature in order to place your name on the list. Please sign and return this form as your consent.

Child's Name: _____
(Rainbows/Sunbeams/Snowflakes) - circle one

Parent Signature: _____

PHOTOGRAPH CONSENT FORM

I hereby give my consent to have _____
(child's name)

photographed/videotaped for the following:

- | | |
|--|--------------------|
| a) Parent videotaping/photographing special events* | Yes _____ No _____ |
| b) newspaper/newsletter/online advertising | Yes _____ No _____ |
| c) school/fieldtrip photos displayed within the classroom* | Yes _____ No _____ |

***Please note: If you say no to the above your child WILL NOT be able to participate in special events such as the Christmas Concert or the class photo taken in early 2012.**

VALID UNTIL RESCINDED

(Signature)

(Date)

(Relationship to child)

INFORMATION FOR COORDINATOR

APPLICATION FORM PART B: PARENT INVOLVEMENT

Giant Steps Playschool is a parent cooperative. With the exception of our wonderful teachers, the playschool is organized and operated completely by parent volunteers. We ask that every family share in the activities, which go hand in hand with running a school. As part of registration, a \$50 working evening deposit cheque is required. Upon completion of your chosen activity, it will be returned to you. If you are unable to meet your commitment your cheque will be forfeited. Your choices for involvement include:

1. PARENT BOARD POSITIONS:

If you wish to participate on our Parent Executive Board by taking one of our many board positions you will have your \$50.00 cheque returned to you after attending 8 of the 11 board meetings held throughout the year. Please consider being a part of this fun and dynamic group of parents. A strong parent executive board ensures a creative and well-run playschool for all of our students.

- | | |
|--|--|
| _____ Coordinator | _____ Assistant Coordinator |
| _____ Secretary | _____ Registration Secretary |
| _____ Fundraising Coordinator | _____ Field Trip Coordinator |
| _____ Social/Phoning Coordinator | _____ Duty Roster Coordinator |
| _____ Photography/Scrapbooking Coordinator | _____ Scholastic Coordinator |
| _____ Library Coordinator | _____ Treasurer (Accounting experience preferable) |

OR

2. WORK EVENING

One parent must participate in one work evening (approx. 2 hours), which is a toy-clean up evening, or an evening that the teachers need parental help. Please check off which month you would like to participate (these months may change or different months may be available as the year progresses)

Parent's Names _____

_____ November _____ January _____ March _____ June

Reminders will be posted in the newsletters before each work evening. The phoning coordinator will also contact you, via email, prior to your scheduled evening. If you are unable to attend or find a suitable replacement, you forfeit your \$50 work evening cheque.

OR

3. SCRAPBOOKING COMMITTEE

| _____ Scrapbook members meet four to five times a year to have your \$50 cheque returned.

INFORMATION FOR COORDINATOR CONTINUED

If you are able to offer additional assistance, consider the following. Please mark the areas you would feel comfortable working in.

- | | |
|--|------------------------------------|
| _____ Phoning | _____ Laundry |
| _____ Fundraising | _____ Carpentry |
| _____ Sewing | _____ Crafts |
| _____ Website Updating | _____ Substitute Assistant Teacher |
| _____ Graphic Design (for updating flyers, ads, etcí) | _____ Other Talents _____ |

- Appreciated Donations: _____ Paper _____ Craft Supplies
 _____ Photocopying _____ Other (please specify)

CHILD'S NAME: _____

CHILD'S CLASS: _____ Rainbows _____ Snowflakes _____ Sunbeams

PARENTS' NAMES: _____

TELEPHONE NUMBERS: _____
 Business (Parent 1) Business (Parent 2) Home

Thank you for your help! Together we will have another happy and successful year at Giant Steps Playschool.